



GRANT ROAD CORRIDOR PLANNING TASK FORCE

WEDNESDAY, June 13, 2018, at 5:30 p.m.

Donna R. Liggins Recreation Center

2160 North 6th Avenue

Tucson, Arizona 85705

Legal Action Report & Meeting Summary

[Note: This document was prepared using flip chart notes taken by the facilitator during meeting and an audio recording of meeting. The primary focus of this meeting was for updates on Phases 2, 3&4 and 5&6.]

1. Welcome and Call to Order

Nanci Beizer Fink, acting as the meeting facilitator, called the meeting to order at 5:30 p.m. A quorum was established.

Citizen Task Force Members

Present		Absent
Shannon McBride-Olson	Beverly Rutter	Deirdre Brosnihan
Dale Calvert	Linda Marie Small	Jim Hogan
Roy Garcia	David Sunderman	
John Anderson	John Wakefield	
Andrew Jones	Joe Moon Yee	
Alice Roe	Robert Tait	

The Task Force and the Project Team members introduced themselves. Project Team members present included:

- David Burbank, COT, Tucson Department of Transportation (TDOT)
- Ricardo Pargas, HDR
- Daniel Bursuck, PDSD
- Rebecca Ruopp, PDSD
- Britton Dornquast, MainStreet
- Joan Beckim Landers, Public Outreach

Note: For this item discussion was held, but no action taken.

2. Agenda Overview

Note: For this item discussion was held, but no action was taken.

Facilitator, Nanci Beizer Fink, went over each agenda item.

3. Approval of April 26, 2018 Legal Action Report and Meeting Summary

Meeting Summary (action taken): Task Force members approved the Legal Action Report and Meeting Summary from the meeting on April 26, 2018.

4. Land Use Planning Update: Urban Overlay District (UOD) for Grant Road Phases 1 and 2

Note: For this item discussion was held, but no action taken. The PowerPoint presentation, can be found at www.grantroad.info/pdf/Grant_Road_Task_Force_Presentation_061318.pdf, Slides #4-#7.

Daniel Bursuck with PDSD, presented an update on the proposed optional Grant Road Urban Overlay District (UOD). He said that if the Task Force had questions beyond the time allotted for the presentation, then a separate Land Use Planning meeting with the Task Force could be held. Mr. Bursuck reviewed the process to develop the optional UOD; three revisions made to the latest draft UOD document; and the completed and next steps in the rezoning process. The completed rezoning steps include the required Neighborhood Meeting, which the team held twice, with notification mailed to those required to receive it and emailed to those who had signed in at Grant Road meetings. Mr. Bursuck noted that the rezoning application for the UOD was accepted by the PDSD Rezoning staff for processing on June 11, 2018.

Mr. Bursuck reviewed the three revisions made to the latest draft, which were informed by the Task Force and public input. The revisions included reducing building height at the northeast corner of 1st and Grant to 40 feet with a 30-foot limit for commercial; removing the automatic 25% reduction for parking for alcoholic beverage service and food service uses; clarifying all stormwater management requirements to ensure compliance with the Stormwater Detention/Retention Guide

Mr. Bursuck concluded by noting the next steps in the rezoning process, including a Zoning Examiner Public Hearing, tentatively scheduled for July 12, 2018, and a Mayor and Council Public Meeting, tentatively scheduled for September 5, 2018.

Task Force Questions and Comments

Task Force member Roy Garcia asked what the boundaries are for this project.

PDSD Staff member Daniel Bursuck said they are west of Oracle Rd., essentially 15th Ave. and Grant Rd.; and First Ave., and Grant Rd. on the south side of the roadway.

Task Force member Andrew Jones asked how many people attended the Neighborhood Meetings.

PDSD Staff member Daniel Bursuck answered that 16 people attended the first meeting and 4 people attended the second meeting.

5. Phase 2 Construction Update

Note: For this item discussion was held, but no action taken. The PowerPoint presentation, can be found at [www.granroad.info/pdf/Grant Road Task Force Presentation 061318.pdf](http://www.granroad.info/pdf/Grant_Road_Task_Force_Presentation_061318.pdf) on Slides #8 and #9.

David Burbank, COT, TDOT gave a brief update on Phase 2. He mentioned that the anticipated end of construction for Phase 2 is in mid-September, with a 3—year landscape establishment.

Task Force Questions and Comments

Task Force member Alice Roe asked when 2 lanes of traffic would open.

City Staff David Burbank answered that by the end of June there would be 2 lanes. Some issues arose during the project and in order to accelerate the project, they kept it to just 1 lane.

Task Force member David Sunderman asked if it was custom asphalt that was being used and if this was planned. Asked if there will be a special asphalt for final lift.

City Staff David Burbank answered that this was planned, as the contractor opted to place the asphalt over the waterlines and they couldn't remove the water lines and keep the water on for certain areas. As for the asphalt, Mr. Burbank said they are using a top of the line blend asphalt. The answer to asphalt patching is that it was related to contractor coming back to remove old lines that we've replaced. Contractor had to place new lines, test them, and then tie them over from old service lines to new ones. Now, the contractor is removing old lines and having to go underneath new pavement to do so. They will patch before final layer is placed on it. As for the asphalt type to be used – final layer of asphalt will use PG 76-22TR+, it is a polymer modified asphalt rubber terminal blend that is top of the line asphalt.

Task Force member Roy Garcia asked if the asphalt being used was conventional for the base lift. Also, what they were using for the top coat.

City Staff David Burbank answered that it is PG 70-10, it is basic asphalt. As for the top coat, it is PG 76-22TR+, it is terminal blend asphalt rubber.

Task Force member David Sunderman asked if the asphalt in Phase 1 is going to scar, as Phase 1 has concrete was used in the indirect lefts and Phase II looks like asphalt is used.

City Staff David Burbank answered that they have looked into this pretty hard and determined that the revised design will work. There were significant cost savings obtained by switching from concrete to asphalt. Indirect left on Ina, west of Oracle, is constructed similarly, it will work.

Task Force member Beverly Rutter asked at indirect lefts, how the asphalt is visually, would it be easy to see? Is there a bicycle route?

City Staff David Burbank Once the asphalt is striped, it will be seen better. Then once it's lit and the signs are up, it will be better visually. Mr. Burbank also answered that there is a bicycle route as well.

Task Force member Roy Garcia asked if a post construction sound study will be conducted.

City Staff David Burbank said that they are committed to that and will conduct the study.

6. Task Force Formation

Note: For this item discussion was held, but no action taken. The PowerPoint presentation can be found here: www.grantroad.info/pdf/Grant_Road_Task_Force_Presentation_061318.pdf, Slides #10 - #13.

Joan Beckim Landers, Community Outreach, began by reviewing how the Task Force started and went on to note that the Task Force has been extended 6 times. She said that the Task Force has advised the Department of Transportation and the Mayor and Council on the roadway alignment, roadway design, and land use. She thanked the Task Force for their work.

a. Future Role

Mrs. Beckim Landers pointed out the current sunset date for the Task Force is April 10, 2019, and let the Task Force know that they can decide to renew through Mayor and Council. She explained that the Task Force did not need to make a decision at this meeting, but wanted to discuss the options.

b. Chair/Vice Chair

Mrs. Beckim Landers said that there was supposed to be a Chair and Vice Chair appointed back in 2007 when the Task Force formed. It was never fully documented and it was a consensus base process to have the meetings professionally facilitated. The City of Tucson Clerk's Office said that the group does not need an actual Chair and Vice Chair, that this is the group's decision and if the group does decided to sunset, there is no need to make this decision.

c. Open Positions

Mrs. Beckim Landers proceeded to let the Task Force know that there are currently 3 open positions on the Task Force: Regional and local user of Grant; Appointed member from City Manager; Citizen Transportation Advisory Committee from its own membership.

d. 90% Plans

Mrs. Beckim Landers said that the Task Force will meet again once Phases 3 and 4 are at 90% plans and after that meeting, a public open house will be held for the 90% plans.

Task Force Questions and Observations:

Task Force member Alice Roe thanked Mrs. Beckim Landers for the great review and noted the longevity of some Task Force members and the contributions to the continuity of the project; this historical memory should be preserved. She asked what will happen once Phases 5 and 6 come about - that time will come soon.

Joan Beckim Landers with Public Outreach answered that Phases 5 and 6 will not commence until 2022-2026 and during this time TDOT will not have much info.

Task Force member Alice Roe commented that the Task Force has waited in the past and has gone through periods of time not having much information.

Task Force member Shannon McBride Olson asked how the sunset date is changed.

Joan Beckim Landers with Public Outreach let the group know that TDOT in coordination with the Clerk's Office ordinance, would need to be revised and present to Mayor and Council.

Task Force member Beverly Rutter asked how the format of the meetings would change with a Chair/Vice Chair.

Joan Beckim Landers with Public Outreach answered that these members would run the meeting.

Task Force member Beverly Rutter noted having a facilitator, a neutral person run the meetings has been helpful and that the Task Force is accustomed to operating like this.

Task Force member Shannon McBride Olson asked if the Chair and Vice Chair would have any other duties in addition to running the meetings.

Joan Beckim Landers with Public Outreach answered that these positions would go to Mayor and Council meetings, as well as run the Task Force meetings.

Task Force member Roy Garcia commented that the Task Force has survived 10-11 years without a Chair/Vice Chair; therefore, he's hesitant to change because it has been successful thus far to

function and to get work done. If the Task Force elects to go on hiatus, which has happened, he would support that. He would not like to disband the Task Force until they substantially complete the last phase, including review of documents that are less than 90% plans and review of land use plans moving forward to ensure they meet what neighborhoods understand/want. Once that work is accomplished, then the Task Force is done.

Task Force member Andrew Jones commented that he is hoping that there will be more to do in the next 2 years and that perhaps Phases 5 and 6 can be completed earlier; the project team can find extra money; extra time; and zoning can be completed in these areas during this time; more on paper, the better for neighborhoods.

Task Force member John Anderson asked if a formal proposal was needed to avoid sunset.

Joan Beckim Landers with Public Outreach answered no, that it is the City's responsibility to make the Task Force aware of the sunset date and Tucson Department of Transportation (TDOT) wouldn't sunset a committee without a discussion with the committee.

Facilitator Nanci Beizer summarized key points from the Task Force sunsetting discussion and asked if they were ready to make a decision/recommendation on this item.

Task Force member Roy Garcia asked for a review of the consensus guidelines.

Facilitator Nanci Beizer reviewed the consensus process and solicited Task Force help capturing the sunsetting recommendation on a flipchart for review.

Task Force members Roy Garcia and Andrew Jones suggested the following draft decision language:

Task Force will continue with the understanding that there will be periods of inactivity. Task Force expectation is to continue until planning documents, construction plan review and land use planning are all completed for the corridor.

Task Force member Beverly Rutter mentioned that it took a while to do their lists of hopes and dreams. She prefers the team send a written copy of the written sunset recommendation/decision wording for review and that the Task Force make the decision at the next scheduled Task Force meeting.

Task Force member Roy Garcia concurred with Beverly's recommendation and noted that he would like to have absent fellow Task Force members Mr. Jim Hogan and Ms. Deirdre Brosnihan be able to review the language and attend the meeting for this kind of decision.

Task Force member David Sunderman asked if they can vote on the sunset recommendation via email.

Facilitator Nanci Beizer answered not according to open law meeting. They can provide feedback, edits, topics for next meeting, but no voting or decision making.

Task Force member Robert Tait commented that he thinks of this Task Force as his old friends. While new people mean new blood, adding them can become unwieldy; the three positions that are open should stay vacant, the Task Force is fine as we are.

Task Force member Roy Garcia said that each person on the Task Force is appointed to represent certain classifications of stakeholders and asked what the vacant positions were.

Joan Beckim Landers with Public Outreach answered that she is not sure if these vacancies fit in a particular classification. The Regional position would be a multi-mobile user; Manager Position she is unclear about; Citizen Transportation Advisory Committee (CTAC) isn't in formation at this time.

Task Force member Beverly Rutter asked if the Task Force added more people if it would be easier to meet quorum and what happens to the quorum once more people are added to the group. She noted each Task Force member represents different categories, for example cyclists and people with disabilities. What are the gaps? (Linda Marie Small indicated she represented people with disabilities and John Anderson indicated he represents alternative modes).

Joan Beckim Landers with Public Outreach answered that due to the ordinance, they have to meet a quorum at 9, with 18 seats filled or not. If they want to change the composition, and they may adjust the number when they go back to Mayor and Council.

Task Force member Alice Roe asked if only 15 members are active for an 18 member group.

Joan Beckim Landers with Public Outreach answered yes.

Task Force member Andrew Jones asked if there is a list of people looking to join this Task Force and if so, could this list be presented at the next meeting. Mr. Jones also stated that he likes having 9 people to represent neighborhoods.

Joan Beckim Landers with Public Outreach answered not sure how many people are interested, but the Council Office would be consulted to see if they have received any inquiries. She also mentioned that Rebecca and Daniel may have had people express interest for land use as well.

Task Force member Dale Calvert mentioned that they should look at replacing members or reduce the quorum—it needs to go one way or the other. CTAC (one of the open positions) doesn't exist anymore and the City doesn't have a committee that has replaced it. The closest is the Transit Task Force, but they don't do the same thing. CTAC position needs to be replaced with something else.

Task Force member Roy Garcia said the Task Force has been able to cover unfilled positions. Members wear multiple hats and can continue to do so. Dale Calvert brings a regional perspective. If open positions are represented, he recommends reducing the number Task Force members.

Joan Beckim Landers with Public Outreach summarized the following take-away from the Task Force Formation discussion, Joan Beckim Landers and David Burbank indicated they would take this back to leadership.

The Task Force wants to:

1. Continue to meet beyond the April 20, 2019 sunset date
2. Drop membership to 15 participants ** *After review of the Task Force status, membership was dropped from 15 to 14. Since a meeting was not held prior to sunset date, Task Force members were asked and unanimously approved the change in formation via email. Therefore, TDOT presented this new ordinance to Mayor and Council, which was approved on April 9, 2019.*
3. Formalize formation decisions at the next Task Force meeting*
* Refer to Item 2

7. Call to the Audience

Note: For this item discussion was held, but no action taken.

Suzanne Trappman from Jefferson Park Neighborhood said that she has been to several meetings and has suggestions for the group—she thinks Task Force is a vital connection to the neighborhoods/residents. Ms. Trappman suggested that the Task Force become more neighborhood friendly; have more microphones at meetings, as it's hard to hear sometimes; it would be helpful if they got copies of the minutes from meetings—they can't vote or give input, but at least they can see what is going on.

8. Committee to Report to Mayor and Council on August 8, 2018 (Wednesday)

Note: For this item discussion was held, but no action taken.

Joan Beckim Landers with Public Outreach explained that about 1 year ago, Mayor and Council asked to have every board and commission/organization send a representative to a Mayor and Council meeting to provide a 3-5 minute presentation on how the board or commission/organization is working.

Task Force member Roy Garcia volunteered to attend and present on behalf of the Task Force on August 8, 2018.

9. Next Steps

Note: For this item discussion was held, but no action was taken.

Joan Beckim Landers with Public Outreach commented that a mailer was sent out with Grant Road updates—right after the previous meeting. Britton with MainStreet is currently going out

to businesses in the area following up with these updates. The website will continue to be updated on a regular basis as updates come up. For any change in the schedule, a notification will be sent out. The PowerPoint presentation from this meeting will also be posted on the website, as well as the minutes.

10. Roundtable

Note: For this item discussion was held, but no action was taken.

John Anderson TF: Pass.

Shannon McBride-Olson/TF: I would like to continue the Task Force; it is important and we have the continuity and historical knowledge in this group.

Robert Tait/TF: Keep threatening to step down; continuity is really important. Like consensus decision making as one person can make a difference and that has happened.

Dave Sunderman/TF: I may be one of the newest members; but we all know how this group works. There's no book to tell you that and getting up to speed can take a year. Caution adding new members, won't be helpful since it takes quite a while to get up to speed.

Beverly Rutter/TF: The minutes from meetings are always on the website, so Jefferson Park can access them.

Moon Joe Yee/TF: To continue on the Task Force is a member's free choice, Continuing is important and we definitely keep it interesting. Shannon and I take care of the Planning Commission, Jim Hogan (representing business) speaks up and has tremendous experience. We have an experienced committee which can help to keep up with constant changes of personnel from the City – we can help them.

Linda Marie Smalls/TF: Thanks for coming and this was a positive and well run meeting. I am looking forward to continuation of this Task Force.

John Wakefield/TF: We have commendable members and I am looking forward to 2025. We might be meeting at Splendida!

Andrew Jones/TF: Pass

Dale Calvert/TF: As long as we can keep this group's institutional memory, the project going in the right direction, it is the right decision. The RTA has formed a new committee to do the 2045 TAC (Technical Advisory Commission) and begin reviewing and renewing the RMAP- Regional Mobility & Access Plan. I have been named to that committee. Everything in this project should be finished; if we get to the point where it's not (no funding), then something could be done.

Alice Roe/TF: Thank you to all of us, some of us have been here since 2007-hope my memory is still there in 2026! Thanks for the commitment for trying to make our community better. I spend time reading the comments from the public, which I enjoy. Thank you to the staff working on this and thank you to Nanci.

Roy Garcia/TF: Thank you to everyone for all of their work.

11. Adjournment

Meeting was adjourned at approx. 6:40 p.m.